Here is a table explaining all of the information that is sent and not sent with the Add New Hire to ADP Task.

HR Cloud field (ADP required)	ADP Vantage field name
First name -->	First
Last name -->	Last
Start date -->	Employee hire date
Date of birth -->	Birthdate
SSN -->	SSN
Address 1 -->	Address line 1
City -->	City
Zip code -->	ZIP
State -->	State
Country -->	Country
Department -->	Department
Company (only code - in Adp section) -->	Company
Gender -->	Gender
Position -->	Job title
Location -->	Work location / Reporting location

Pay rate -->	Pay type
Manager -->	Reports to
Employment type -->	Regular/Temp
Compensation frequency -->	Compensation frequency
Payroll group -->	Pay group
Marital status -->	Marital status
Standard work hours quantity -->	Standard hours
Salary -->	Pay rate
Payroll file number -->	File number
HR Cloud field (HRC required)	**ADP Vantage field name**
Email -->	*We are not mapping it (it will be added this sprint)*
Employment status -->	Always active
Employee number -->	*We are not mapping it*
HR Cloud field (Optional)	**ADP Vantage field name**
Middle name -->	*We are not mapping it*
Division -->	*We are not mapping it*
Nickname -->	*We are not mapping it*

Personal email -->	*We are not mapping it (it will be added this sprint)*
Cell phone -->	Work cell phone number
Work phone -->	Office phone number
Address 2 -->	Address line 2
Ethnicity -->	*We are not mapping it*
Education level -->	*We are not mapping it*
Veteran status -->	*We are not mapping it*
Bonus -->	*We are not mapping it*
Separation date -->	*We are not mapping it*
Separation reason -->	*We are not mapping it*
Record status -->	*We are not mapping it*
Employee type (to be removed) -->	*We are not mapping it*
Salary grade -->	*To be done when ADP resolves issues*
Worker category -->	*To be done when ADP resolves issues*
FLSA -->	FLSA status
Job type -->	*To be done when ADP resolves issues*

Vantage - Integration Settings and Additional Features:

Integration settings	**Short description**
Direct deposit form data	*When enabled, it will send update deposit with new hire task only if it is completed* ***Requirements:*** *There must be dummy direct deposit set-up as we only have scope for updating it on Vantage.*
W4 form data	*When enabled, it will send W4 deposit with new hire task only if it is completed, or update it with sync buttons* ***Requirements****: Primary state tax information must be set-up on ADP side. (SUI/SDI, Worked in state)*

Direct deposit fields (HRC side)	**Direct deposit fields ADP side**
Approval status (required)	*We are not mapping it*
Employee (cannot be changed) (required)	*We are not mapping it*
Type of account (required)	Account type
Bank name	*We are not mapping it*
Account number (required)	Account number
Routing number (required)	Bank transit number

Amount to deposit (required)	Full net deposit (radio button)
Partial net amount (if partial net is selected)	Deposit amount
Employee signature (required)	*We are not mapping it*
Date signed (auto signed)	Effective on: 1. If the form is signed before employee start date - Employee start date is mapped 2. If the form is signed after employee start date - Form field “Date signed” is mapped 3. 4.

W4 form (HRC side)	**W4 (ADP side)**
Marital status	Marital status
Total number of allowances	Exemptions
Additional amount to withheld from paycheck	Additional withholdings
Claiming exemption from withholding	*We are not mapping it*

All other fields on W4 form	*We are not mapping it*